

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref.No.NITUK/Estt./00/2018/001/ A-792

Date: 2 NOV 2018

OFFICE ORDER

All the employees are hereby informed that Academic, Administrative and other responsibilities on their charge, must be handed over by them to the appropriate person with due information to all related higher authorities, while on any kind of absence from the Institute.

This is issued with the approval of the Competent Authority.



Registrar

Copy to:

1. All employees – through email
2. Assistant Registrar (Establishment)
3. Personal file of individual concern
4. PA to Director
5. PA to Registrar
6. Guard file – for record